**ARCHITECTURAL REVIEW COMMITTEE**

 **MODIFICATION REQUEST FORM**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**MODIFICATION REQUESTED**

[ ] Painting / Repainting

 [ ] Trim

 [ ] Siding

 (*Paint manufacturer & color reference numbers)*

[ ] Fences

 *(Specify wood type; style; height & sketch on scaled plan)*

[ ] Landscaping (includes adding borders around trees/shrubs)

 *(Specify & Sketch)* [ ] Roof *(Manufacturer, Shingle Type, & Color – see Design Standards on www.turnburyoaks.net)*

[ ] Screening  *(Specify material, style, & elevations)*

[ ] Structure Addition/Modification

 (*Plans – 1 set)*

[ ] Tree Removal

 *(Picture of tree(s) – must also submit landscape plan)*[ ] Driveway Replace / Resurface

 *(Company Name and Sketches)*

[ ] Recreational Equipment

 *(Kind & Location)*

[ ] Other

 *(Appropriate Description)*

*Fill In: Proposed Project Start Date:Attach additional information if necessary*

**PLEASE SEND FORM VIA ONE OF THE FOLLOWING METHODS:**

 **MAIL: EMAIL:**

 Turnbury Oaks HOA, Inc. contact.arc.tohoa@gmail.com P.O. Box 921301 Norcross, GA 30010-1301 **HAND DELIVER:** Attn. ARC Committee Karen Ellers, 5005 RIverthur Place

**ARCHITECTURAL REVIEW COMMITTEE ACTION**

Date Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ] By Mail [ ] By Email [ ] Hand DeliveredDate Reviewed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ARC Reviewer(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date Responded: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Within 30 days of receipt)

**[ ] Approved [ ] Conditionally Approved [ ] Not Approved**

REVIEWER EXPLANATION: